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**GOVERNMENT OF INDIA  
MINISTRY OF COMMUNICATION**

**DEPARTMENT OF POSTS  
OFFICE OF THE CHIEF POST MASTER GENERAL  
CHHATTISGARH CIRCLE, RAIPUR-492001**

Notification No.STA II-49/Driver/Recruitment/Ch-II  
Dated at Raipur the 20.12.2023

**Subject: Notification for recruitment of Staff Car Driver (Ordinary Grade) in Chhattisgarh Circle in the Department of Posts.**

Applications are invited from Indian Nationals in the Proforma (Annexure-I) for Direct Recruitment of Staff Car Driver (Ordinary Grade) (General Central Service, Group 'C', Non—Gazetted, Non—Ministerial) [Raipur-03, Bilaspur-02, Raigarh-01, Surguja-01], from Open Market, in Chhattisgarh Circle.

**2 Scale of Pay :**

Post	Scale of Pay
Staff Car Driver (Ordinary Grade)	Rs.19900 - Rs.63200 in Level - 2 as per Pay Matrix specified in Part A schedule of CCS (Revised Pay) Rules 2016 plus admissible allowances [Rs. 5200-20200(Pay Band-1) + Grade Pay Rs. 1900 under Pre-revised scale]

**3. Vacancies :** category-wise break up of tentative vacancies is as follows.

Division	Category						Horizontal adjustment of column 6
	1	2	3	4	5	6	Ex-SM
Bilaspur	01	-	01	-	-	2	-
Raigarh	01	-	-	-	-	1	-
Raipur	02	-	01	-	-	3	-
Surguja	01	-	-	-	-	1	-
<b>Total</b>	<b>05</b>	<b>-</b>	<b>02</b>	<b>-</b>	<b>-</b>	<b>7</b>	<b>-</b>

**Note:** The vacancy position mentioned in the above table is subject to change.

- (i) The candidate availing reservation must submit their caste certificate in the Prescribed format appended as Annexure II, III, & IV.
- (ii) Vacancy reserved for Ex-Servicemen(ESM) will be filled up from any category and then be adjusted horizontally against respective categories viz UR/EWS/SC/ST/OBC as the case may be depending upon the category to which the selected candidate belong to, that means the vacancy earmarked for Ex-Servicemen is included within the total vacancies.
- (iii) The Ex-Servicemen personnel must also submit their trade certificate/service certificate of relevant trade.

**4. Age limit :** Between 18 to 27 years.

For OBC candidate	Relaxable upto 3 years
For ST/SC candidate	Relaxable upto 5 years
For Government Servant	Up to age of 40 years
For Ex-servicemen	Relaxation upto 3 years after deducting military service rendered from the actual age.

**Note:-** The crucial date for determining the age limit shall be 20.01.2024 the closing date for receipt of application forms.



5. Probation Period: The candidates selected will be on probation period of two years as per Rules.
6. Educational and other qualifications:
  - (i) Possession of a valid driving license for light & heavy motor vehicles.
  - (ii) Knowledge of Motor mechanism. (The candidate should be able to remove minor defects in vehicle).
  - (iii) Experience of driving in Light & Heavy motor vehicles at least for three years
  - (iv) Pass in 10<sup>th</sup> standard from a recognized Board or Institute.
7. Pattern and Syllabus for Trade test/Driving Test for appointment for the post of Staff Car Driver(Ordinary Grade) is as under
  - (i) Exam will be conducted in two (2) stages:

Stage- I	Theory Test for knowledge of general knowledge, simple arithmetic, general intelligence & reasoning, motor mechanism, traffic rules, signals and regulations	80 Marks
Stage - II	Practical Test For knowledge of motor mechanism & Driving	20 Marks

(ii) Pattern of Examination

Stage- I of Examination (Theory)

SI No.	Description	Paper I
1	Competitive or Qualifying	Competitive
2	Type of Question	Multiple choice
3	Maximum Marks	80
4	Duration	90 minutes
5	Language of Question Paper	English, Hindi
6	Language of Answer Paper	Not Applicable as Multiple Choice Questions
	Minimum Qualifying Mark (Subject to reservation policy of Government)	(a) For SC/ST- 33% in each Paper (b) For OBC and EWS- 37% in each Paper (c) For Others- 40% <b>Note:</b> Relaxed standard shall be applicable only if reservation is available for a category in relevant mode of recruitment.

Stage-II of Examination (Practical Test)

SN	Description	Paper I	Paper II
1	Competitive or Qualifying	Competitive	Competitive
2	Type of Question	Practical	Practical
3	Maximum Marks	10	10



4	Duration	20 minutes	20 minutes
5	Language of Question Paper	Not Applicable	Not Applicable
6	Language of Answer Paper	Not Applicable	Not Applicable
7	Minimum Qualifying Mark (Subject to reservation policy of Government)	(a) For SC/ST- 33% in each Paper (b) For OBC and EWS- 37% in each Paper (c) For Others- 40% <b>Note:</b> Relaxed standard shall be applicable only if reservation is available for a category in relevant mode of recruitment	

**Syllabus of Examination:**

**Stage I**

Theory Test for knowledge of general knowledge, simple arithmetic, general intelligence & reasoning, motor mechanism, traffic rules, signals and regulations. (Theory) (90 minutes, Total:-80 marks)		
Paper I [Maximum Marks-80]  [Maximum Time-90 minutes]	<b>PART-I</b>  <b>General Knowledge:-</b> <ul style="list-style-type: none"> <li>• Current events</li> <li>• Sports played in India</li> <li>• History and Culture of India</li> <li>• Geography of India</li> <li>• Indian economy</li> <li>• General polity</li> <li>• Indian constitution</li> <li>• 'Who' is 'Who' of India</li> </ul>	20 Questions of 1 mark each
	<b>PART-II</b>  <b>General intelligence &amp; reasoning:-</b> <ul style="list-style-type: none"> <li>• Analytical aptitude</li> <li>• Ability to observe and distinguish patterns</li> <li>• Analogies</li> <li>• Similarities and Differences</li> <li>• Space visualization</li> <li>• Spatial orientation</li> <li>• Visual memory</li> </ul>	15 Questions of 1 mark each
	<b>PART-III</b>  <b>Simple Arithmetic:-</b> <ul style="list-style-type: none"> <li>• Problems relating to number systems</li> <li>• Computation of whole numbers</li> <li>• Decimal and fractions</li> <li>• Relationship between numbers</li> <li>• Fundamental arithmetical operations</li> <li>• Percentages</li> <li>• Ration and proportion</li> <li>• Averages</li> <li>• Interest</li> <li>• Profit and loss</li> <li>• Discount</li> <li>• Time and distance</li> <li>• Ration and time</li> </ul>	15 Questions of 1 mark each

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	<ul style="list-style-type: none"> <li>• Time and work</li> </ul>	
	<p><b>PART-IV</b></p> <p><b>Road sense, vehicle maintenance, traffic rules/signals and environmental pollution :-</b></p> <ul style="list-style-type: none"> <li>• Road sense (traffic rules/signals, road marking etc.)</li> <li>• Various sections of Motor Vehicles Act,1939 amended from time to time</li> <li>• Knowledge of vehicle parts</li> <li>• Licensing of drivers of motor vehicles</li> <li>• Registration of motor vehicles</li> <li>• Insurance of vehicles</li> <li>• Offence, penalties and procedure</li> <li>• Knowledge related to toolkit</li> <li>• Security and maintenance of vehicle</li> <li>• Accidental claims</li> <li>• GPS related knowledge</li> <li>• Mechanical vehicles vis-à-vis electrical vehicles</li> </ul>	30 Questions of 1 mark each

**Stage II**

Test for knowledge of motor mechanism and driving (practical) (40 minutes, Total – 20 marks)	
Paper I [Maximum Marks-10]  [Maximum Time- 20 minutes]	<ul style="list-style-type: none"> <li>• Identification of defects</li> <li>• Carry out minor repairs handled by drivers</li> <li>• Changing of wheels</li> <li>• Inflation of wheels correctly</li> </ul>
Paper II [Maximum Marks-10]  [Maximum Time-20]	<b>Heavy Motor Vehicle Driving :-</b> <ul style="list-style-type: none"> <li>• Synchro Speed &amp; Gear</li> <li>• Synchro Clutch &amp; Accelerator</li> <li>• Control of Vehicle &amp; Steering</li> <li>• Reversing</li> </ul>

**8. Criteria for Selection:**

1. Candidates qualifying in Stage-I shall be eligible to appear in Stage-II.
2. Only such candidates who qualify in each paper of Stage-I shall be considered for preparation of final merit list.
3. Final merit list of the qualified candidates shall be prepared on the basis of total marks secured by the candidates in both the stages of examination.
4. After arranging the candidates in order of merit as per ( c ) above, number of candidates to be declared successful shall be equal to the number of vacancies in each category.
5. In the event of any vacancy notified for recruitment remains unfilled only due to non-joining of selected candidate, the next candidate in the merit list shall be considered for appointment. However, appointment of such candidate shall be only on the ground of declining offer of appointment and no waitlist or approved panel shall be maintained.

**Note:** The date and venue of the tests will be intimated separately to the eligible candidates. No intimation will be sent in respect of other applicants who are not eligible.



**9. Disqualification: No person,-**

- (a) who, has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

**10. Disclaimer:**

- (i) The Department of Posts reserves the right to cancel this recruitment process without assigning any reason.
- (ii) The vacancies notified are subject to change without assigning any reason and Department reserves the right to cancel the recruitment.

**11. Special instructions to the candidates**

- i. The candidate should fill up all the fields of the application form. No column should be left blank.
- ii. One envelope should contain one application only.
- iii. The application complete in all respect should be sent through **SPEEDPOST/REGISTERED POST** only. Application received through other means will not be accepted.
- iv. Applications received after due date will not be entertained under any circumstances.
- v. No allowances and expenses will be paid for attending the test and the candidates will have to bear the cost.
- vi. ORIGINAL CERTIFICATES should not be submitted.
- vii. Community Certificate for SC/ST/OBC/EWS in the prescribed form issued from the competent authority is to be submitted. Certificates submitted in any other form or from authorities not competent to issue the same will not be accepted.
- viii. The candidates on appointment shall be liable for posting at any place in Chhattisgarh Circle.
- ix. No correspondence in person, e-mail, telephone etc. will be made.
- x. Failure to comply with instructions / conditions prescribed in the notification, the application will be rejected and no intimation will be served. No communication in this regard will be entertained.
- xi. Experience certificate to be furnished in the sample format (Annexure-V) clearly mention of experience in LMV & HMV alongwith Name & postal Address including contact no. on the letter head of Firm/Company/Organisation.

**12. Application fee:**

The candidates shall have to pay Application fee of Rs.100/- (Rs. One hundred only) through e-payment in the name of **CPMG CHHATTISGARH (E-Biller ID: 70138)** at any of the computerized post office in India using Challan Form by 20.01.2024. **Fee once paid shall not be refunded.** Fee paid through any other mode will not be accepted and such application will be summarily rejected. The last date of receipt of application at O/o Chief Postmaster General Chhattisgarh Circle, Raipur-492001 is **20.01.2024.**

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**13. Procedure for payment of application fee:**

- a) Challan form available with the notification may be downloaded from India post website [www.indiapost.gov.in](http://www.indiapost.gov.in) or Chhattisgarh Postal Circle website [www.cgpost.gov.in](http://www.cgpost.gov.in) and fees be paid at any Post Office through e-payment. The Post Office shall retain one copy of Challan form & Candidate will get Chief PMG Chhattisgarh Circle's copy & Candidate's copy.
- b) While paying the fees candidate should enter (Candidate Name, address and fees amount paid, Description, name of payment office)
- c) Original receipt generated by Post Office, should be pasted on application form, while candidate may retain candidate's copy for future reference

**Note: Women/SC/ST candidates are exempted from payment of application fee.**

**14 HOW TO APPLY:**

The eligible candidates may submit their applications only in the prescribed format in Annexure-I, affixing their recent passport size photograph, duly filled in along with enclosures in an envelope superscribed as **"APPLICATION FOR RECRUITMENT TO THE POST OF STAFF CAR DRIVER (ORDINARY GRADE) IN CHHATISGARH CIRCLE"** addressed to the **"Assistant Director(Staff),O/o the Chief Postmaster General, Chhattisgarh Circle, Raipur-492001"**so as to reach on or before the last date i.e. 20.01.2024 by **SPEED POST/REGISTERED POST ONLY**.

The application form can be downloaded from the website [www.cgpost.gov.in](http://www.cgpost.gov.in) or <https://www.indiapost.gov.in> under the link **"Recruitment of Staff Car Driver**


**(Ordinary Grade) in Chhattisgarh Circle"**.

15 In case of variation between Hindi version and English version of this Notification, provisions of English version shall prevail.

16 Mandatory Documents to be enclosed.

**Enclosures/Annexures**

- 1) Application form. [Annexure I]
- 2) Format of EWS/SC/ST/OBC Certificate. [Annexure II to IV]
- 3) Sample format of Experience Certificate [Annexure V ]

  
 Asstt Director(Staff)  
 O/o Chief Postmaster General  
 Chhattisgarh Circle, Raipur-492001

ANNEXURE-I

Application form for Recruitment of Staff Car Driver (Ordinary Grade) in Chhattisgarh Circle

Affix self attested recent passport size photograph  
  
Also pin one spare photograph

- 1. Name of the candidate(in block letters) : .....
- 2. Aadhar no. : .....
- 3. Father's/spouse Name : .....
- 4. Present Postal Address : .....
- 5. Contact/mobile No.(Mandatory) : .....
- 6. Community (GEN/OBC/SC/EWS) : .....
- 7. Whether Caste certificate attached To avail reservation : .....
- 8. Date of Birth(As per Matriculation certificate) : .....(DD-MM-YYYY)
- 9. Age as on The Closing date for receipt of application :
- 10. Length of Service rendered by Ex-servicemen: .....
- 11. Nationality : .....
- 12. Gender : .....
- 13. E-mail id, if any : .....

14. Educational Qualification : (Copies of detailed marks certificate should be attached)

S.NO.	Examination passed	Year of passing	Marks obtained	Total marks	% of Marks	Name of the board/university
1	Matriculation/10th					

- 15. Driving license no. : .....
- Particulars of Issuing Authority. : .....
- Date of issue of Light Motor Vehicle [LMV] License and its validity : .....
- Date of issue of heavy motor vehicle [HMV] License and its validity : .....

NOTE: License copy enclosed should match the details and their renewals, if details are not available on license, then enclose self-attested copy of Driving license extract showing all details of license endorsement.

*bc*



- 16 Driving Experience [Light Motor Vehicle] : Period from.....to.....  
 Name of Institution/Firms etc. : .....
- Driving Experience [Heavy Motor Vehicle] : Period from.....to.....  
 Name of Institution/Firms etc. : .....
- 17 Any other relevant information : .....

18 Particular of fee paid:

Details of application fee paid, name of the post offices, Receipt No. & date	Paste original receipt here
1. Fee paid: .....	
2. Name of the Post Office: .....	
3. Receipt No: .....	
4. Date of Payment: .....	

19. The following documents are to be enclosed along with the application form otherwise application will be summarily rejected:

Sl. N.	Enclosures	Please Tick	
		Yes	No
1	Signed & Duly filled in Application form		
2	Self Attested Photograph affixed in the application form		
3	10 <sup>th</sup> class Marksheet (Self attested or Attested by Gazetted officer)		
4	OBC/SC/ST/EWS certificate (Self attested or Attested by Gazetted officer) in prescribed format)		
5	EWS certificate issued for the financial year 2023-24 and valid till 2024-25 (Self attested or Attested by Gazetted officer)		
6	LMV and HMV driving licence (Self attested or Attested by Gazetted officer)		
7	Experience Certificate on the Letter head of the Firm/Company/Org. (Self attested or Attested by Gazetted officer)		
8	Service & Trade certificate in case of Ex-serviceman (Self attested or Attested by Gazetted officer)		
9	One Passport size photograph same as pasted in Application form (Self attested or Attested by Gazetted officer)		

I have enclosed above mentioned documents (Self attested or Attested by Gazetted officer).

[Signature of candidate]



**Declaration:**

I,.....here by declare that all the information/ statements made in this application are true and correct to the best of my knowledge and belief. Nothing has been concealed there from. I understand that in the event of suppression of material facts, misinformation, concealment of any information or found false or incorrect or ineligible at a later stage, I am liable to be punished; my appointment will be terminated and my claim for recruitment will stand forfeited. I also understand that in the event of any failure to complete pre-appointment formalities/ training for whatsoever reasons, my selection is liable to be cancelled. I also understand that in the event of contravention of extant Rules, my application will be rejected summarily by the Department. I undertake that I have not submitted any other application for this POST.

Place:

[Signature of candidate]

Date:

**Declaration (Mandatory only for EWS/SC/ST/OBC category candidates)**

I .....understand that my selection is liable to be cancelled, if it is found later on that I have availed benefits relating to EWS/SC/ST/OBC community for which I am not entitled.

Place:

[Signature of candidate]

Date:

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ANNEXURE-II

Government of India  
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_ Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the state/union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family'\*\* is below Rs. 8 lakh(Rupees Eight Lakh only) for the financial year-\_\_\_\_\_. His/her family does not own or possesses any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_

Recent passport size attested photograph of the applicant

\*Note1: Income covered all sources i.e. salary, agriculture, business, profession etc.  
 \*\*Note 2: The term "Family" for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.  
 \*\*\*Note 3: The property held by a family in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

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ANNEXURE-III

**FORMAT OF SCHEDULED CASTES OR SCHEDULED TRIBES CERTIFICATE**

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division \* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

- The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_
- The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_
- The Constitution (Scheduled Castes) Union Territories order, 1951 \* \_\_\_\_\_
- The Constitution (Scheduled Tribes) Union Territories order, 1951\* \_\_\_\_\_

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Re-organization Act, 1966, the State of Himachal Pradesh Act 1970, the North Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh, Act, 1986 and the Goa, Daman and Diu (Re-organization) Act, 1987).

- @The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_
- @The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976.
- @The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.
- @The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order 1962.
- @The Constitution (Pondicherry) Scheduled Castes Order 1964
- @The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967
- @The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968
- @The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968
- @The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @The Constitution (Sikkim) Scheduled Castes Order 1978
- @The Constitution (Sikkim) Scheduled Tribes Order 1978
- @The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989
- @The Constitution (SC) orders (Amendment) Act, 1990
- @The Constitution (ST) orders (Amendment) Ordinance 1991
- @The Constitution (ST) orders (Second Amendment) Act, 1991
- @The Constitution (ST) orders (Amendment) Ordinance 1996
- @The Scheduled Caste and Scheduled Tribe Orders (Amendment) Act 2002.
- @The Constitution (Scheduled Caste) Orders (Amendment) Act 2002.
- @The Constitution (Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002.
- @The Constitution (Scheduled Caste) Order (Amendment) Act 2007.

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother of Shri/Srimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\*



\_\_\_\_\_ of the State/Union Territory\*  
who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as  
a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by  
the \_\_\_\_\_ dated \_\_\_\_\_.

%3. Shri/Shrimati/Kumari \_\_\_\_\_ and /or \*his/her family  
ordinarily reside(s) in village/town\* \_\_\_\_\_ of  
\_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of  
\_\_\_\_\_.

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

Signature \_\_\_\_\_  
\*\*Designation \_\_\_\_\_  
(with seal of office)  
State / Union Territory\*

\* Please delete the words which are not applicable  
@ Please quote specific presidential order  
% Delete the paragraph which is not applicable.

**NOTE:** The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**\*\* List of authorities empowered to issue Scheduled Caste/ Scheduled Tribe Certificates:**

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/ 1<sup>st</sup> Class Stipendiary Magistrate/ +Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.  
+ (not below of the rank of 1<sup>st</sup> Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.
- (v) Administrator / Secretary to Administrator / Development Officer (Lakshadweep).

**NOTE:** ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

Ref no:- (O.M.NO.36012/6/88-Estt. (SCT) dated 24.4.1990 and OM No.36012/22/93-Estt(Res) dated 15.11.1993 & OM No. 36011/3/2009- Estt(Res) dated 02.09.2009)

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**(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_  
son/daughter of \_\_\_\_\_ of village/ town  
\_\_\_\_\_ in District/Division \_\_\_\_\_ in  
the State/ Union Territory \_\_\_\_\_ belongs to the  
\_\_\_\_\_ community which is recognized as a backward  
class under the Government of India, Ministry of Social Justice and Empowerment's  
Resolution No. \_\_\_\_\_ dated \_\_\_\_\_ \*

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the  
\_\_\_\_\_ District/Division of the \_\_\_\_\_  
State/Union Territory. This is also to certify that he/she does not belong to the persons/sections  
(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department  
of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993, O.M, No.  
36033/3/2004 - Estt (Res) dated 9<sup>th</sup> March, 2004, O.M. No. 36033/3/2004 – Estt. (Res) dated 14<sup>th</sup>  
October, 2008 and O.M. No. 36033/1/2013 – Estt. (Res) dated 27<sup>th</sup> May, 2013 \*\*.

Signature : \_\_\_\_\_

Designation : \_\_\_\_\_ \$

Dated: \_\_\_\_\_

Seal: \_\_\_\_\_

\* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* As amended from time to time.

\$ List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled caste / Scheduled Tribe Certificates.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

*[Handwritten mark]*



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(Sample format)

On the Letter Head of Firm/Company/Organization etc.

Experience Certificate

Date:.....

Certified that Shri \_\_\_\_\_ S/O \_\_\_\_\_ D.O.B.

\_\_\_\_\_ bearing LMV Licence No. \_\_\_\_\_ issued on \_\_\_\_\_ , HMV Licence No. \_\_\_\_\_ issued on \_\_\_\_\_ worked in our organization as Light Motor Vehicle driver from \_\_\_\_\_ to \_\_\_\_\_ (Year\_\_Month\_\_) and Heavy Motor Vehicle (HMV) driver from \_\_\_\_\_ to \_\_\_\_\_ ( Year\_\_Month\_\_ ).

He bears good conduct and character during his above said period.

Seal of Firm/Company/Org alongwith. Signature, Address, and Contact no.





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**Copy to be retained by the concerned Post Office**



**E-Payment**

Challan for application fee for recruitment to the post of staff car driver(ordinary grade) in Chhattisgarh Circle

**Not to be deposited after 20.01.2024**

National e-biller id: **70138**  
e-biller name: CPMG Chhattisgarh

Details of the Candidate (to be filled by the candidate)

Registration no : 70138

Name of the candidate: .....

Address: .....

Description: .....

Name of Payment Office: .....

Fee Paid: Rs 100/- (Rs. One hundred only)

Date of Deposit: .....

Signature of candidate                      signature of PA with stamp of Post Office

\*Fee receiving branch should handover both the CPMG, Chhattisgarh Circle, Raipur copy and the candidate's copy to the remitter duly signed.

**Copy to be retained by applicant**



**E-Payment**

Challan for application fee for recruitment to the post of staff car driver(ordinary grade) in Chhattisgarh Circle

**Not to be deposited after 20.01.2024**

National e-biller id: **70138**  
e-biller name: CPMG Chhattisgarh

Details of the Candidate (to be filled by the candidate)

Registration no : 70138

Name of the candidate: .....

Address: .....

Description: .....

Name of Payment Office: .....

Fee Paid: Rs 100/- (Rs. One hundred only)

Date of Deposit: .....

Signature of candidate                      signature of PA with stamp of Post Office

\*Fee receiving branch should handover both the CPMG, Chhattisgarh Circle, Raipur copy and the candidate's copy to the remitter duly signed.

**Copy to be sent to CPMG, Chhattisgarh Circle, Raipur alongwith application**



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